## TRIBOLOGIK® NEWSLETTER

ISO 17025:2005

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## Accurate Information: A Pre-Condition to High Quality Oil Analysis

The quality of your oil analysis program is related to many factors. In the first place, the reliability of the **quality control** system of the laboratory must be evaluated as well as the competence and qualifications of the laboratory personnel, the calibration of the lab instruments, the use of an expert system, etc. These conditions, you do not control.

However you, as customer, have your own responsibilities. In the first place, you have to make sure that your oil samples are extracted using the proper **sampling methods** and instruments. We have discussed this in the December 2011 and January 2012 issues of this Newsletter. Call your account manager for training if necessary.

In addition to the above, you must make sure that the information you are sending to the lab with your samples is **accurate and precise**.

## **Prepaid Labels**

Customer :	SAAS CORPORATION						
Plant :	engine report						
Machine :	GEARBOX 458						
Lubricant :	ENDURATEX SYNT EP-220						
Sample Date :	20	13-04-07	Tests :	POROT			
Time on	HRS/MLS/KM Equip	500 HRS	Oil	500 HRS			
Oil replaced ?	[X] Yes [] No		Filter replaced ?	[X] Yes [] No			
Symptom	No Symptoms						

If you are using prepaid tickets from our web site **(we strongly suggest that you do so)**, some of this information (company, equipment and lubricant information) will be automatically preprinted on the label. This step minimises the misreading of the identification of the sample.

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Pre-paid tickets can be purchased either on-line or through a purchase order.

Primary importance is to include the sampling **date** and as much information as possible including the **test combination** that you have purchased for this piece of equipment. This will save a great deal of time at receiving and will **prevent errors** on the tests to be performed by the laboratory.

Additional information, i.e.: **time** or **distance** (Km or miles) on the equipment and oil, statement (yes / no) on **oil and filter change**, are important too. For example, if you just changed the oil and filter and your oil analysis report indicates a marginal or critical machine condition, you will understand that you may have a major problem and that you must take action immediately.

On the other hand, if you have observed a malfunction **symptom** such as unusual noise or vibration, write it down on your label (or find it on our site under symptom) and our Expert System will take this into account in its diagnosis and recommendations (if possible).

The effects of these symptoms will be reflected in your oil analysis report and even better, our expert system will remember these symptoms and their consequences on your machinery in the future. Our expert system never forgets.

I you have to write on the label, please use block letters and write legibly so that our receiving personnel will not have to rack their brains on your "doctors handwriting". Mistakes can occur at this point if writing is not clear.

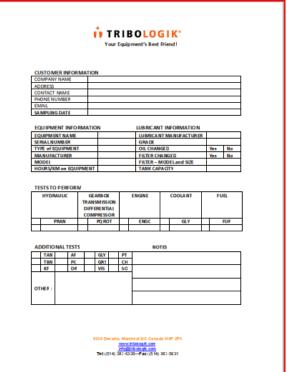
### Tribologik ® Info-Machine Data Sheet

New customers who are not yet registered in our system will be requested to fill the **Tribologik® Info-Machine Data Sheet to be returned with the first sample submitted**. Those who are already registered can do everything on-line.

Write in as many details as possible and keep in mind that the more we know on your company, your equipment and lubricants, the more accurate and relevant our diagnosis and maintenance recommendations will be.

The Tribologik® Info-Machine Data Sheet contains four (4) separate titles:

- CUSTOMER INFORMATION
- EQUIPMENT AND LUBRICANT
  INFORMATION
- TESTS TO PERFORM
- ADDITIONAL TESTS NOTES





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#### Use only one datasheet per equipment.

#### **CUSTOMER INFORMATION**

First, write down relevant information on your company and the members of your personnel who are authorised to receive your oil analysis reports by e-mail and consult them on your Tribologik® web page. If you don't know or don't remember your Customer Number (CUSTNO), you may ask your Account Manager at any time.

CUSTOMER INFORMATION				
COMPANY NAME	NY NAME Your Company name and ID (CustNo) at PMC			
ADDRESS				
CONTACT NAME	Persons authorized to receive test reports in your company			
PHONE NUMBER				
EMAIL				
SAMPLING DATE	Exact date			

#### EQUIPMENT AND LUBRICANT INFORMATION

Fill in all information on the piece of equipment and the lubricant to be tested. Again, include as many details as possible. **Important**: do not forget to include the name of the **lubricant manufacturer** and the **grade** of the lubricant. Without these, the lab will not be able to compare your oil sample with the specs of the same new oil (reference oil) and your results may not be as accurate as they should be.

EQUIPMENT INFORMATION	N L	UBRICANT INFORMATION		
EQUIPMENT NAME IMPORTANT		LUBRICANT		
	Same data as	MANUFACTURER		
SERIAL NUMBER	you entered in	GRADE		
TYPE of EQUIPMENT	theTribologik <sup>®</sup>	OIL CHANGED?	Yes	No
MANUFACTURER	system, with as	FILTER CHANGED?	Yes	No
MODEL	many details as	FILTER – MODEL and SIZE		
HOURS/KM on EQUIPMENT	possible.	TANK CAPACITY		

#### **TESTS TO PERFORM**

In this section, all you have to do is **check the box** or **highlight the code** of the test combination recommended for your type of equipment, eg. : for a hydraulic system or a pump check or highlight the PRAN code.

TESTS TO PERFORM – Check relevant boxes									
	HYDRAULIC	GEARBOX TRANSMISSION DIFFERENTIAL COMPRESSOR		ENGINE		COOLANT		FUEL	
	PRAN		PQROT		ENGC		GLY		FUP

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It is very important to be crystal clear on the tests to perform. Checking the wrong combination will lead the lab to do the wrong tests. We will have to call you back, play telephone tag, double check and waste our time, and yours, on non-issues that otherwise should have been avoided.

#### **ADDITIONAL TESTS – NOTES**

The above list of tests are the basic tests recommended for each type of equipment. Should you need additional or complementary testing, check the appropriate box and write down the notes, e.g. : **symptoms**, that you think relevant.

AD	ADDITIONAL TESTS – <mark>Check if relevant</mark>		evant	NOTES – <mark>If relevant</mark>	
	TAN	AF	GLY	PT	
	TBN	PC	GRS	СН	
	KF	DR	VIS	SO	
от	HER :				

Providing accurate information and using a correct sampling procedure are two conditions for a high quality oil analysis program.

## WEBINAR – Manage your Oil Analysis Program using the Tribologik® web site

#### By Jeremie Verdene

Date : Friday July 26, 2013

Time :

- Ontario, Manitoba : 12:00 PM, Toronto time
- Saskatchewan, Alberta : 10:00 AM, Calgary time

Duration : 30 minutes Reserve now with Jeremie : jeremie@tribologik.com

Global Meet							
Veulue im	site al						
rou re inv	You're invited.						
You've been invited to a Canada, Québec.	You've been invited to a web meeting starting lundi 9 juillet 2012 at 11:35 Canada, Québec.						
Have the meeting call y Click the Connect Me lin	7 <mark>0u.</mark> ak below. No need to dial-in.						
Connect Me							
Not at your computer?							
You can join by dialing one of the access numbers below. BlackBerry® +1-719-457-6209x7025895745#							
BlackBerry® iPhone®:	Since Section 2010						
in moneor							
Web Meeting:	Join						

info@tribologik.com Your Equipment's Best Friend!